

FUNCTIONAL RESPONSIBILITIES

1. The **COMMUNICATIONS MODERATOR** is the Bureau of Homeland Security Haz Mat Duty Officer initially contacted from StateComm by pager. The Communications Moderator will evaluate available information, consult with bridge participants and classify the incident to determine the required notification category as per the Initial Notification Procedure (page iv) and will moderate any conference calls made during the incident. The Communications Moderator, in coordination with the Incident Commander may request on-scene response by an Idaho Hazardous Materials Regional Response Team, DOE radiological assistance program (RAP) with concurrence from DEQ Support personnel, adjacent state emergency response team, or other emergency response resources. If requirements for technical evaluation and assistance require the full attention of the communications moderator, he or she may delegate facilitation of the communication process to the Communication Specialist.

The Communications Moderator (BHS Haz Mat Duty Officer) must have training at least to the Hazardous Materials Operations Level.

2. The **COMMUNICATIONS SPECIALIST** is the StateComm person responsible for notifying response agencies upon notification of a hazardous material incident. The Communications Specialist will also maintain the communications bridge throughout the incident. The Communications Specialist may be asked to facilitate communications on the bridge during periods when the Communications Moderator must devote full attention to technical evaluation and assistance. Facilitation includes assuring discussion proceeds in an orderly fashion so that appropriate agencies (according to this Plan) have the opportunity to obtain information and provide input.
3. The **ENVIRONMENTAL COORDINATOR** will be responsible for coordinating the environmental support personnel at the scene to include investigation and remediation. This is typically a DEQ representative but may be an EPA representative upon request from DEQ. The Environmental Coordinator will report to the Incident Commander. The DEQ Environmental Coordinator will be appointed by the Department of Environmental Quality. The Environmental Coordinator is responsible for notifying appropriate federal agencies such as U.S. Fish and Wildlife Service (if surface water contamination has occurred), the Bureau of Land Management/National Park Service/U.S. Forest Service (if incident occurs on land managed by these agencies), tribes, other states and nations when appropriate.
4. The **ENVIRONMENTAL LIAISON** is the regional on-call DEQ representative. The Environmental Liaison will receive the initial call from State Comm and coordinate DEQ environmental support with the Incident Commander. The Environmental Liaison may go to the scene upon the request of the Incident Commander, or arrange for a DEQ Environmental Coordinator from the region of responsibility to assist the Incident Commander.
5. The **RADIATION SUPPORT PERSONNEL** will assist and support response personnel during radiological incidents. Radiation Support Personnel will be provided by DEQ, and will receive notification from State Comm of all incidents involving radioactive materials. At the request of the Incident Commander, the Radiation Support personnel may deploy additional Radiation support personnel to an incident involving radioactive materials. Radiation Support personnel will report to the Incident Commander.
6. The **ENVIRONMENTAL SUPPORT PERSONNEL** are DEQ personnel who perform investigations, assessments and monitoring tasks. These workers initially report to the Incident Commander. DEQ personnel may also be involved with containment or cleanup operations if properly trained and equipped.
7. The **IDAHO HAZARDOUS MATERIALS REGIONAL RESPONSE TEAMS (RRT's)** are trained and equipped for response to hazardous materials/WMD incidents. These seven teams will take actions

necessary to control and contain any hazardous materials release, and to mitigate hazards to the public and the environment. The RRT's are under the authority of the Incident Commander. If requested, they may provide technical guidance to the Incident Commander; however, this option does not release local response agencies from their liability to provide response functions. The RRT leader will participate in the initial call with the Communication Moderator, the Incident Commander, DEQ, local Health District, and additional agencies as deemed necessary.

8. **INCIDENT COMMAND** will be in charge of all efforts at the scene. Normally, Incident Command will be the designated local response agency official such as a fire chief, EMS manager, sheriff or police chief, or Idaho State Police. A local jurisdiction, based on its local plan and resource assessment, may request that Idaho State Police assume incident command particularly for incidents on interstate, U.S., and state numbered routes including rights-of-way. Incident Command will be responsible for on-site communications and information releases to the public or press, enforcement investigation and traffic control. Local fire departments are responsible for fire suppression but should coordinate activities with the Incident Commander.
9. The **IDAHO STATE ON-SCENE COORDINATOR (SOSC)** will facilitate the formation of a unified command during a significant incident. Under Unified Command, the Idaho SOSC can assist by acquiring resources, advising on response issues, and coaching the jurisdiction in overall scene management. The SOSC will coordinate with responding state agencies and be the principal state spokesperson in the unified command as an advocate for all state interests. In this role, the SOSC effectively represents the interests of the state of Idaho and its citizens. The Idaho SOSC will be appointed by the Idaho Adjutant General, Chief of the Bureau of Homeland Security.
10. The **LOCAL EMERGENCY RESPONSE AUTHORITY (LERA)** will respond to a hazardous materials incident within its jurisdiction in a fashion consistent with this plan and with Chapter 71, Title 39, Idaho Code. (See Pages 3-1 thru 3-6)
11. The **PUBLIC INFORMATION OFFICER (PIO)** is responsible for the transfer of information to other agencies, the public, and/or the news media during the response phase of an incident. The Public Information Officer is the designee of the Incident Commander.
12. The **LIAISON OFFICER** is the point of contact for assisting and coordinating outside agencies that want information about the incident. If the Incident Commander has not identified a Liaison Officer or does not have the personnel to staff the position, the Communications Moderator should offer to provide a qualified Liaison Officer. All state agency communications concerning the incident will be through the Liaison Officer.
13. The **TRANSPORTATION ENFORCEMENT COORDINATOR** is responsible for the collection of appropriate investigation information for the support of possible civil and/or criminal procedures. The Transportation Enforcement Coordinator is appointed by and is responsible to the Incident Commander. The Transportation Enforcement Coordinator will have the training and authority to enforce the motor carrier regulations, and should come from the ranks of the Idaho State Police for incidents on interstate, U.S. and state numbered routes including rights-of-way.
14. The **LAW ENFORCEMENT COORDINATOR** is responsible for assisting and coordinating law enforcement issues with local jurisdictions and the FBI. The LEC is appointed by and is responsible to the Incident Commander. The Law Enforcement Coordinator will have the training and authority to enforce Idaho criminal statutes, and should come from the ranks of the Idaho State Police Investigations.

ORGANIZATIONAL RESPONSIBILITIES

The Idaho Hazardous Materials/WMD Incident Command and Response Support Plan requires the coordinated

efforts of all signatory agencies.

I. RESPONSIBILITIES COMMON TO ALL AGENCIES

1. Designate agency personnel who are available and capable of responding to hazardous materials/WMD.
2. Designate agency personnel to the Emergency Response Duty Roster. Such personnel are to be available on a 24-hour basis for the period of assignment. Duty roster information will be given to StateComm and will be updated as personnel and training levels change.
3. Use StateComm (**1-800-632-8000, or (208) 846-7610**) to report hazardous materials/WMD incidents.
4. Adhere to the provisions and procedures of the Idaho Hazardous Materials/WMD Incident Command and Response Support Plan (this document).
5. Establish a technical advisory workgroup to address response related technical problems within the agency's area of expertise as needed.
6. Channel on-site media communications through the Incident Commander or his designated Public Information Officer.
7. Cooperate with the directions of the Incident Commander for on-site emergency response activities.
8. Cooperate in developing qualified environmental support personnel.
9. Educate and train employees in hazardous materials response on a continuing basis as required by OSHA and EPA regulation (29 CFR 1910.120). The first priority of training is protection of public and employee health and safety.
10. Participate in follow-up analyses of hazardous materials incidents to aid in future prevention and improved emergency response.
11. Participate in periodic hazardous materials disaster drills and/or exercises.
12. Require each employee designated to be involved with hazardous material response to read the updated Idaho Hazardous Materials/WMD Incident Command and Response Support Plan on an annual basis.

II. SPECIFIC RESPONSIBILITIES OF STATE AGENCIES

OFFICE OF THE ATTORNEY GENERAL

1. Provide legal advice and assistance to all executive officers of state government and to all offices or agencies of the State upon any question of law relating to their respective functions.
2. Provide assistance in cost recovery phase on behalf of authorized state and local authorities.

DEPARTMENT OF AGRICULTURE

1. Provide technical information on pesticides, herbicides, fertilizers, and other agricultural chemicals used in the state.

2. Provide technical support when hazardous materials, including radiation or radioactive materials, threaten or contaminate crops or livestock.
3. Assist with evacuation of threatened livestock.

DEPARTMENT OF FISH AND GAME

1. Provide personnel with peace officer powers to act as auxiliary police in the event of a major disaster.
2. Evaluate and quantify fish and wildlife resource losses and assist in evaluation of other environmental impacts of hazardous materials incidents.

DEPARTMENT OF ENVIRONMENTAL QUALITY

1. Provide an Environmental Coordinator and Environmental Support Personnel in support of the Incident Commander.
2. Assess and evaluate human health and environmental risks.
3. Coordinate environmental investigations and monitoring programs with involved agencies.
4. Oversee cleanup and disposal of hazardous wastes, substances and materials and deleterious materials.
5. Develop and update the DEQ information (Tab 2) of the Idaho Hazardous Materials/WMD Incident Command and Response Support Plan.
6. Provide Radiation Support personnel for radiological expertise and support to the Incident Commander.
7. Deploy Radiation Support personnel to assist with environmental characterization, radiation monitoring, and radiation control measures, when requested by the Incident Commander
8. Assist with notification and coordination of Federal radiological resources and regulatory agencies.
9. Maintain a state capability for radiological environmental sample analysis.
10. Provide a radiation Support representative to the Department of Energy Emergency Operations Center for all emergencies at the Idaho National Laboratory (INL) dependent upon the potential or actual threat to the offsite environment and public.
11. Develop and maintain a statewide comprehensive emergency response roster, and response capability for radiological incidents through a call down list.
12. Maintain a record of all environmental emergency response incidents involving DEQ.

DEPARTMENT OF HEALTH AND WELFARE

Division of Health

1. Provide technical assistance and laboratory support for assessment of health risks associated with hazardous materials incidents including:
 - a) assessing health and medical effects of radiological exposure on the general population and on

- high risk population groups,
 - b) providing toxicological and radiological information on hazardous and radioactive materials,
 - c) performing laboratory analyses for public safety and incident assessment and monitoring.
2. Through the Bureau of Emergency Medical Services, maintain Idaho State Communications Center (StateComm) which serves as the dispatch center for state response.
 3. Coordinate with District Health Departments in providing risk assessment and emergency health services in the event of a major disaster.

IDAHO STATE POLICE

1. Coordinate with local law enforcement and all other agencies to provide law enforcement support including traffic control, evacuation routes, crowd control, and site security.
2. If requested by local authorities, assume incident command at all incidents on interstate, U.S. and state numbered routes including rights-of-way, and in other areas designated by local response personnel.
3. If requested, monitor the scene of a hazardous materials, WMD, or radiological materials incident using all necessary and available equipment and guidance in accordance with information received by the Communications Moderator or Radiation Control Officer.
4. Provide a Transportation Enforcement Coordinator designated by and reporting to the Incident Commander.
5. Conduct investigation of transportation related incidents in pursuit of civil and criminal enforcement.
6. Provide multi-jurisdictional communications link.
7. Idaho Code Title 39-7105 Hazardous Substance Emergency Response Act identifies Idaho State Police as the Local Emergency Response Authority (LERA) unless the local jurisdiction appoints one. Where designated, or by default, Idaho State Police will conduct the duties of the LERA as identified under Idaho Code.
8. Perform as Communications Moderator for Radiological Incidents in the event the Bureau of Homeland Security is not available.

PUBLIC UTILITIES COMMISSION

1. Assist in investigations of accidents involving railroads and railroad crossings.

TRANSPORTATION DEPARTMENT

1. Provide road closure authority for state highway system.
2. Assist in traffic control, detouring, and incident site access, including debris removal from highways and roads and emergency road repairs.

3. Assist in providing equipment and materials for the containment of hazardous materials.
- 4.. Assist in providing transportation of essential personnel and equipment.
5. Provide a District Hazardous Materials Coordinator to assist the Incident Commander and to coordinate ITD activities.
6. Enforce statutes within the Motor Carrier Act as necessary
7. Implement the ITD "Emergency Highway Traffic Regulations" during a major emergency as needed. Regulations can be obtained at any ITD district office.

DEPARTMENT OF WATER RESOURCES

1. Forewarn non-domestic water users of impending problems if surface or ground waters are affected.
2. Assist in the development of emergency or alternate drinking water sources.

EXECUTIVE OFFICE OF THE GOVERNOR

MILITARY DIVISION

Idaho Bureau of Homeland Security

1. Provide a Communications Moderator for all chemical, biological, radiological, explosive and weapons of mass destruction incidents.
2. Compile and coordinate Local Emergency Planning Committee (LEPC) plans. Provide summary data to personnel on the emergency duty roster on local hazardous material inventories, anticipated routes and transportation plans for major radioactive waste shipments (when information is available), fixed facility emergency response plans, response capabilities of local emergency response agencies, and adjacent state's emergency response capabilities and cooperative agreements.
3. Provide technical assistance to the LEPCs, and coordinate LEPC and state emergency response training programs.
4. Maintain, update and implement the Idaho Hazardous Materials/WMD Incident Command and Response Support Plan.
5. Administer Idaho's Hazardous Materials Regional Response Teams.
6. Manage reimbursement and cost recovery system for regional response teams and designated local emergency response authorities.
7. Advise, consult and cooperate with agencies of the state and federal government, other states, cities, counties, tribal governments and others concerned with emergency response and hazardous substance incidents.
8. Provide a state On-Scene-Commander (SOSC) when warranted.
9. Evaluate all incidents for secondary or indirect threats that result from a hazardous or radiological materials incident.
10. Assist coordinating evacuation procedures with local and state response agencies.

11. Coordinate all state activities when a state disaster declaration is imminent or declared or the support limits of this plan are exceeded.
12. Coordinate all requests for a Governor's Declaration of Emergency or Disaster.
13. Coordinate all requests for National Guard Support.
14. Coordinate follow-up requests for DOE-ID emergency radiological assistance.

Idaho National Guard

1. Assist in evacuations, transportation, and providing emergency drinking water sources, and carry out other missions as the Governor may direct.
2. The Idaho National Guard 101st Civil Support Team (101st CST) will provide military support to civilian authorities in regards to a weapons of mass Destruction (WMD) event upon the order of the Idaho Adjutant General.
 - A. The 101st Civil Support Team (101st CST) will provide military resources as rapidly as possible to provide for the protection and preservation of life, property and restoration and maintenance of law and order.
 - B. The 101st CST will have the capability to perform early agent detection, sample collection, and nuclear, biological and chemical (NBC) monitoring, and modeling. Site assessments can also be provided as well as communications connectivity with other federal agencies and assets.

DISTRICT HEALTH DEPARTMENTS

1. Coordinate with the Department of Health and Welfare, Division of Health, for providing public health services related to hazardous materials incidents.
2. Forewarn users of potentially affected individual and public domestic water systems under the jurisdiction of the District Health Department.
3. Oversee the disposal of solid wastes not including those that are radioactive or regulated as hazardous wastes.
4. Coordinate efforts to insure the availability of safe food when supplies are contaminated by a hazardous materials incident.

III. SPECIFIC RESPONSIBILITIES OF FEDERAL AGENCIES

FEDERAL BUREAU OF INVESTIGATION (FBI)

1. Provide an On-Scene Coordinator upon notification of a potential terrorist/WMD event.
2. Set up a Joint Operations Center (JOC) in the event of a major response.
3. Lead agency authority for all "operational response" issues related to terrorist events.
4. Responsible for deploying Federal assets to assist state/local agencies.
5. Liaison with law enforcement on-scene coordinator.

6. Coordinate with Hazmat teams to identify hazardous agent(s).
7. Secure crime scene/collection of evidence.
8. Identify/interview victims, witnesses and subjects at the scene of a WMD incident.
9. Transport evidence to Idaho State Laboratory.
10. Ultimate prosecution of subjects.

DEPARTMENT OF DEFENSE

1. Support Incident Commander if incident involves defense-related materials.
2. Act as the lead response agency within designated National Security areas.

U.S. Army/U.S. Air Force – Military Explosive Ordnance Disposal (EOD)

1. Render safe: conventional, chemical, nuclear munitions and improvised explosive devices.
2. Support all federal Government agencies.
3. Support local and State Government agencies.
4. Support the U.S. Secret Service in the protection of the President of the United States and visiting foreign dignitaries.

DEPARTMENT OF ENERGY-IDAHO OPERATIONS OFFICE

1. Provide technical assistance at the request of the Incident Commander, Communications Moderator, and the DEQ Division of Radiation Control if incident involves radioactive materials. The request should be made through the INL Warning Communication Center
2. Notify StateComm when a request for assistance is received. Provide the name and contact number for the DOE Radiological Assistance Program Regional Response Coordinator, or alternates, assigned to the incident.
3. Initiate and coordinate radiological assistance with other federal agencies.
4. Coordinate media and public affairs matters during an on-site emergency at the INL through a Joint Public Information Center.

DEPARTMENT OF INTERIOR

The Department of Interior (DOI) land managers have jurisdiction over the National Park System, National Wildlife Refuges and Fish Hatcheries, DOI public lands, and certain water projects in western states. DOI is contacted through the Regional Environmental Officer (REO), who is the designated member of the Federal Regional Response Team (RRT).

1. Provide natural resource expertise regarding fish, wildlife, endangered and threatened species habitats, migratory birds, soils, minerals, surface and ground water hydrology.
2. Provide technological expertise regarding contaminants affecting habitat resources, analysis and

identification of inorganic hazardous substances, metals, metallurgy relevant to site cleanup, coal mine wastes, land reclamation, engineering and laboratory research facilities.

3. Provide available equipment for the control, containment, and cleanup of petroleum spills in inland waters.
4. Participate in the hazardous materials program on public lands in Idaho, consistent with the requirements of RCRA, as amended, and CERCLA, as amended, and all applicable State and Federal regulations.

AGRICULTURE DEPARTMENT

The USDA Forest Service has jurisdiction over the National Forest System lands in the State of Idaho. The USDA Forest Service is contacted through the supervisors' offices for the 12 National Forests in the State.

1. Coordinate activities and take part in unified Incident Command for incidents involving local, state, and federal roads and rights-of-way, National Forest System roads and lands.
2. Provide natural resource expertise regarding fish, wildlife, endangered and threatened species habitats, soils, minerals, geology, and surface and ground water hydrology.
3. Provide technical expertise regarding land reclamation and effect on habitat of hazardous substances.
4. Develop a Hazardous Materials Emergency Response Plan for National Forest System lands to coordinate with the State Plan.

ENVIRONMENTAL PROTECTION AGENCY

1. Provide environmental response and technical support to local or state personnel in spills of hazardous materials.
2. Provide expertise on the effects of hazardous material releases on human life and the environment.
3. Initiate containment and cleanup activities when the responsible party is incompetent, unwilling or unable to initiate a cleanup.
4. Is the federal on-scene coordinator as stated in the National Contingency Plan.

NATIONAL WEATHER SERVICE

Requests for SPECIAL WEATHER SUPPORT for hazardous materials incidents should be requested through the Lead Forecaster (on duty 24 hours per day) at the NWS State Weather Service Forecast Office in Boise.

The Lead Forecaster has the responsibility to assign the Special Weather Support duties and can recommend that a portable weather office and forecaster be sent to the incident if needed to provide necessary weather support.

1. Provide real-time weather forecast, warning, and observing services to protect life and property.
2. Provide weather support in connection with toxic chemical spills and/or the release of hazardous substances into the atmosphere.
3. Disseminate to the public and mass news media both weather and other civil emergency response messages

when conditions pose an immediate threat to human life and property. This is usually done via the use of NOAA Weather Radio and the NOAA Weather Wire Service.

TRANSPORTATION SECURITY ADMINISTRATION (TSA)

1. Provide TSA representative for the command center.
2. Provide assistance to local, state and federal agencies with federal transportation security needs.
3. Support local, state and federal agencies with victims, witnesses and subjects at the scene of an incident,
4. Liaison with Airport Police with utilization of TSA trained explosive K-9 units. For Northern, Central and Eastern Idaho, coordination as directed by local TSA representative.
5. Liaison for communications with the Air Traffic Control Tower for restricting air space.
6. Assist and coordinate air travel restrictions which may be related to weapons of mass destruction or all other air travel security concerns.
7. Collect and disseminate information related to emergency response which would alter or effect security as it is related to air travel.

IV. INDIAN NATIONS, ADJACENT STATES, AND PROVINCES**INDIAN NATIONS**

1. Indian tribes have sovereign powers within federally recognized reservations and will respond to incidents that occur on their reservations. The state will respond if requested by the Indian tribes.
2. Notify StateComm of incidents which occur on reservations but may impact populations or the environment outside the reservation.

ADJACENT STATES**Montana**

1. Incidents involving the release of hazardous materials should be reported to the Disaster and Emergency Services Division
2. Department of Health is the lead state agency for environmental response and support.

Nevada

1. Incidents involving the release of hazardous materials should be reported to the Nevada Highway Patrol 24-hour emergency dispatch
2. Nevada Environmental Protection is the lead state agency for environmental response and support.

Oregon

1. Most incidents that involve oil or hazardous materials must be reported to the Oregon Accident Response System
2. Department of Environmental Quality is the lead state agency for oil and hazardous materials environmental response.

Utah

1. Hazardous material spill notification is through the Division of Comprehensive Emergency Management.
2. Division of Environmental Health is the state agency responsible for environmental response.
3. Division of Radiation Control is the state agency responsible for response to radioactive materials incidents.
4. Utah Highway Patrol dispatcher is available to initiate notification and response to all hazardous material incidents.

Washington

1. Emergency Management Division is the lead agency for notification and communication.
2. Department of Ecology is the lead state agency for chemical spill response and cleanup.
3. Division of Radiation Protection is the lead state agency for response to radioactive material incidents. The duty officer may be contacted directly.

Wyoming

1. Department of Environmental Quality is the lead state agency for spill notification, response and cleanup.

PROVINCES

British Columbia

1. The Ministry of Environment Provincial Emergency Program 24-hour Operations Center should be notified in the event of a spill or release of hazardous materials.